授業日程表								
口	月日	時間	場所	実施方式	配信方法	テーマ	内容	
1	10.26(月)	17:00 - 18:30	L2	対面	-	<ul><li>Self Introduction</li><li>Class Introduction</li></ul>	<ul><li>Self introductions</li><li>What is negotiation? / The ten rules of negotiation</li></ul>	
2	11.2(月)	n	n.	対面	-	Preparing to Negotiate	<ul> <li>Asking for opinions</li> <li>Giving opinions and reasons</li> <li>Responding to opinions (agreeing &amp; disagreeing)</li> <li>Prioritizing: HIT and SMART objectives</li> </ul>	
3	11.9(月)	<i>II</i>	<i>II</i>	対面	-	Opening the Negotiation	Setting the agenda and telling interests	
4	11.16(月)	n	11	対面	-	Making Proposals	<ul><li> Making proposals</li><li> Accepting &amp; rejecting proposals</li><li> Offering counter-proposals</li></ul>	
5	11.30(月)	II	II	対面	-	Mid-term Test Written and Interview	Written and Interview	
6	12.7(月)	II	II	対面	-	Reaching Agreement	<ul><li>Persuading and bargaining</li><li>Checking understanding</li><li>Clarifying and showing understanding</li></ul>	
7	12.14(月)	11	11	対面	-	Dealing with Deadlock	<ul><li>Asking &amp; answering questions</li><li>Slowing things down and taking a break</li><li>Body language</li></ul>	
8	12.21(月)	n	II	対面	-	Concluding the Deal	<ul><li>Summarizing</li><li>Confirming agreement</li><li>Outlining future actions/follow-up</li><li>Thanking and saying good bye</li></ul>	
9	1.4(月)	IJ	II	対面	-	• Class Summary / Overview	<ul><li>Review points that were difficult</li><li>Negotiation Game</li><li>Feedback</li></ul>	
10	1.18(月)	<i>II</i>	<i>II</i>	対面	-	• Final Test Written and Interview	Written and Interview	
備者	備考							

Students are expected to do online homework before each class; this homework will prepare students for the class. In class, students should be ready to practice using what they have studied to speak. Class time will be used for communicative activities, maximizing students' speaking time. 原則対面で実施しますが,フェーズが上がった場合にはオンラインに切り替えます